# **Privacy Policy**

To fulfill the current regulations regarding the protection of personal data, we would like to inform you of the following:

## Responsible for data protection processing

Cetivo LTD ("The Company" from now on) is responsible for the processing of your data.

If you have any questions regarding the processing of your data, you can send your query to the following e-mail or postal addresses: info@brainkiz.com and 1st Floor, Unit 3 Epps Building , Ashford, United Kingdom, TN23 1BB.

#### Data that we can collect

The personal data that we collect through your use, navigation, and registration on our portal are:

Email address

First name

Surname

Date of birth

Bank card number

Information regarding your device includes hardware model, operating system version, or device identifier.

Server log information through browsing such as your Internet protocol address, browser type, browser date and time, and browser language.

## What use do we make of your data?

The company uses the data collected from users to manage the operation of the contracted service.

The company makes legitimate use of your data concerning the management of the service contracted by the user because they are necessary for the fulfillment of the contractual obligations of the company about the contracting made.

## Reasons why we may provide your data to third parties

The data collected by the company may be transferred to the recipients indicated in the following points for the reasons given:

Public Administrations: to fulfill the legal obligations derived from the activity carried out by the company.

Companies in charge of auditing the accounting: to meet the legal obligations of auditing the

accounts to which the company must submit as a result of its activity.

Law enforcement agencies: to comply with the legal obligation to provide information if the company is required to do so.

Suppliers: to carry out the activity contracted with such suppliers, the company may provide the personal data of its users after signing the contracts of confidentiality and processing of personal data required by current regulations.

If the company would make any other transfer of personal data, it would be informed on time.

#### Storage time for personal data

Users' data will be kept for the period during which the relationship with the company is established. Once this relationship has ended, the applicable legal statute of limitations will be respected. Once the current law of limitations has expired, the data will be deleted or anonymized.

### User rights

As a user, you may exercise your right of access, rectification, limitation, deletion, and/or opposition to the processing of your data. If you wish to exercise these rights, you can contact the company through the postal address or email address indicated above.

If you consider that the regulations in force or your privacy rights have been violated in the process of processing your data, you may file a complaint with:

The company, by contacting at the postal or e-mail address indicated above.

To the data protection regulator, through its website or postal address.